

Company Vice-President(s) Responsibilities



Introduction

The Company Vice-Presidents provide counsel and support to the Company President and are assigned responsibilities at the discretion of the Company President. Two Vice-Presidents are elected in each Company. The Company Vice-Presidents may be assigned to lead events and programs or to fulfill duties of other appointed offices or possible appointed positions. In the case of absence or death of the Company President, leadership responsibility falls to a Vice-President.

Summary of ISDUP Constitution and Bylaws

- Assist the Company President in any work she may delegate.
- Assume the responsibilities of the Company President if she is unable to serve.

Responsibilities

1. Chair Events and Programs as Directed by the Company President

- Provide leadership for the Jubilee.
- Organize the annual Company Leadership Training Seminar for Camp Officers.
- Give assistance to assigned District Convention responsibilities.
- Provide leadership to a museum falling under the jurisdiction of the Company, if applicable.
- Chair responsibilities over DUP marker(s), if applicable.

2. Fulfill Duties of Other Appointed Offices as Directed by the Company President

- Lesson Leader
- Chaplain
- Music Leader
- Parliamentarian
- Artifacts
- Outreach
- Museum Director

3. Fulfill Duties of Other Possible Appointed Positions as Directed by the Company President

- *Legacy* Reporter: Send *Legacy* articles to ISDUP.
- Scrapbook: Maintain Company scrapbook.
- Computer Specialist: Provide computer assistance.
- Accompanist: Play piano at Company meetings.

4. Assume Role as Company President in the Absence of the Company President

5. Train Camp Officers

6. Resources Found at ISDUP.org

- Company Officer Information
- Company Board Planning Guide
- Camp and Company Reports and Routing