

Camp Election Policy and Procedures

Adopted by International Executive Board March 2, 2026.



This policy and these procedures are to be used when conducting Camp elections, replacing any other previous Camp election policy or procedures.

Camp Elections – ISDUP Constitution and Bylaws Article V, Section 7: Camp Elections, p.15

- A. Officers of the Organization who constitute the Camp Executive Board shall be elected during even-numbered years.
- B. Camp elections shall be conducted adhering to approved policy under the direction of the Camp Parliamentarian and the Camp Executive Board.
- C. Members of the Camp Nomination Committee and the Camp Election Committee shall be appointed by the Camp Captain with the approval of the Camp Executive Board.
 - 1. The Camp Nomination Committee and the Camp Election Committee consist of three Members with at least one and not more than two Members of the Camp Executive Board.
 - 2. The Camp Nomination Committee and the Camp Election Committee may be the same.
 - 3. The Camp Parliamentarian may not serve as a Member of the Camp Nomination Committee or the Camp Election Committee.
- D. Elected Camp Officers shall serve for a term of two years and shall be eligible for reelection not to exceed three consecutive terms.
- E. Elected Camp Officers shall be installed by the Camp Parliamentarian or the Company Sponsor.
- F. If in an election year an emergency prevails or a disaster occurs in nation, state, or county preventing a Camp Election, all Officers shall remain in office until the next regular election year.

Note: In the case of elections, the quorum rule does not apply.

Definitions

Election: Camp elections occur every two years (*during even-numbered years*). The election cycle begins January 1 and ends March 31. The elections take place at the February and March Camp Meetings. The elections take place as part of the February and March Camp Meetings. A One-Camp Company holds elections during odd-numbered years since Camp Officers are also Company Officers.

Officers: Camp Officers to be elected are Captain, 1st Vice-Captain, 2nd Vice-Captain, Secretary, Treasurer, Registrar, and Historian. The Secretary and Treasurer positions may be combined. Appointed Camp Officers are selected by the Camp Captain with the approval of the Camp Executive Board after the election is completed. No installation is necessary for appointed officers.

Participants: Registered Members whose current dues are paid may vote, make nominations from the floor, or hold elected office.

Installation: The installation of newly elected Camp Officers takes place by May 31; date is determined by the Camp Captain. Installation occurs following every election cycle even if the same officers are re-elected. The installation is generally conducted by the Camp Parliamentarian or a Company Sponsor during a Company Sponsor visit. Installation Procedure is found on pg. 5. The Installation Procedure is also found at: ISDUP Leadership → Camp Officer Information or in the *Constitution and Bylaws*, pg. 19.

Terms of Office: The term of office begins June 1 and ends two years thereafter on May 31. The officers may then be eligible for re-election, but not to exceed three consecutive terms (six years). Vacancies shall not be filled by individuals who have reached their maximum time served in that position during the preceding period. Appointed Camp positions have no term limits.

Camp Election Steps and Instruction

(Camp elections are held every other year during even-numbered years.)

January

- Camp Captain appoints at least a three-member Camp Nomination and Camp Election Committee with the approval of the Camp Executive Board according to the *Constitution and Bylaws* (see p. 1). These Committees appoint a Chairman from within. The Camp Nomination and the Camp Election Committee may be the same.
- The Camp Parliamentarian is an advisor and **not** a member of this committee(s).
- The Camp Nomination Chairman:
 - a. Nominates individuals to be elected (one per office). Selections are from active Members whose dues are current.
 - b. Contacts proposed nominees and invites them to accept the nomination.
 - c. Prepares a list of nominees. See Camp Elected Officers Example on pg. 4.
 - d. Distributes the list of nominees to Camp Captain and all other voting Members of the Camp prior to February Camp Meeting.

February

- The Camp Election Chairman presents the list of nominees in the February Camp Meeting and gives an opportunity for nominations from the floor to be made. See Camp Election Chairman Procedure on p. 3.
 - a. Nominations from the floor may be made with the proposed nominee's permission.
 - b. Only Members whose dues are current may be nominated, make nominations from the floor, or vote.
- The Camp Election Chairman clarifies the procedure for March's Camp election meeting:
 - a. All Members and Associates may attend the meeting.
 - b. Only Members whose dues are current may vote.
 - c. If no nominations from the floor are made, it is not necessary to prepare a Ballot.
 - d. If nominations from the floor are made, the Camp Election Chairman prepares Ballots (paper or digital) for those offices only, as others will be filled by acclamation. Ballots are distributed at the March Camp Election meeting. See Camp Ballot Example on pg. 4.

March

- Biennial Camp Elections are held as part of the March Camp Meeting.
- The Camp Election Chairman conducts the election.
 - a. If no nominations were made from the floor at the February Camp Meeting, all offices are filled by acclamation.
 - There is no need to distribute Ballots.
 - Results are announced.
 - b. If nominations were made from the floor at the February Camp Meeting, voting is by Ballot.
 - Ballots are distributed (paper or digital), marked, then collected and tallied.
 - Winners are announced.
- Newly elected officers are installed by the Camp Parliamentarian or a Company Board Member by May 31. Installation Procedure is found on pg. 4 of this document.

Camp Election Procedure

Conducted by Camp Election Chairman

Presentation of Proposed Officers/Nominations from Floor

(To be used at February Camp Meeting only)

1. The Camp Election Chairman leads with:

“For Camp _____ *(office)* _____ the Committee has nominated _____ *(person)* _____. Are there further nominations for the office of Camp _____ *(office)* _____?”

a. If no other nominee is presented, the Camp Election Chairman states:

“I declare _____ *(person)* _____ is nominated by acclamation to the office of Camp _____ *(office)* _____.”

or

b. If a nomination is made from the floor, the nominee’s name is added to the Ballot.

c. After the name is added to the Ballot the Camp Election Chairman asks: “Are there further nominations for the office of Camp _____ *(office)* _____?”

d. The Camp Election Chairman then states: “There being no further nominations, the nomination for Camp _____ *(office)* _____ is closed.”

2. The Camp Election Chairman repeats item 1 for each Camp office.

Ballot Procedure

1. If no nominations are made from the floor in the February Camp Meeting, there is no need to prepare Ballots for the March Camp Meeting. All offices will be filled by acclamation.

or

2. If nominations are made from the floor, Ballots shall be prepared by the Camp Election Chairman for distribution at the March Camp Meeting (paper or digital) for those offices only, as all others will be filled by acclamation. See Camp Ballot Example on pg. 4.

Camp Elected Officers and Ballot Examples



Camp Elected Officers Example (for February Camp Meeting)

The Camp Nomination Committee nominates individuals (one per office) to be elected using policy in Camp Election Policy and Procedures. A list of nominees is prepared, and the list of nominees is distributed to the Camp Captain prior to the February Camp Meeting. The following template may be used to prepare the list of nominees.

| Camp Elected Officers | |
|--------------------------------------------|---------------------------------------|
| Prepared and read at February Camp Meeting | |
| Camp Elected Office | Nominee Name (one nominee per office) |
| Captain | |
| 1 st Vice-Captain | |
| 2 nd Vice-Captain | |
| Secretary | |
| Treasurer | |
| Registrar | |
| Historian | |

Camp Ballot Example (for March Camp Meeting – if needed)

A Ballot is used at the March Camp Meeting for any positions with nominations from the floor in the February Camp Meeting. Camp Election Policies and Procedures state if nominations from the floor are made, the Camp Election Chairman prepares Ballots (paper or digital) for those offices only, as others will be filled by acclamation. Ballots are distributed at the March Camp Election meeting.

Below is an example of a Ballot that could be prepared for the March Camp Meeting if necessary. For example, if in the February Camp Meeting there was a nomination from the floor for the position of Camp Treasurer only, the “Ballot” in the March Camp Meeting would contain the following:

| Camp Election Ballot | |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Camp Elected Office | Nominee Name |
| Treasurer | <input type="checkbox"/> <u>Name of nominee which came forward from the Nomination Committee</u> <input type="checkbox"/> <u>Name of nominee from nomination from the floor in February Camp Meeting</u> |



Camp Officer Installation Procedure

Following Camp elections, Officers are installed using this procedure by May 31. The installing Officer can be the Camp Parliamentarian or a Company Board Member. (From ISDUP *Constitution and Bylaws*, pg. 19.)

Installation of Elected Camp Officers

The installing Officer shall read this statement filling in their name and the name of Company, or Camp:

I _____ a Member of International Society Daughters of Utah
Name of Installing Officer
Pioneers, _____ having been appointed official Installation
Name of Company or Camp Installing Officer Represents
Officer and thereby having the right and privilege to install Elected Officers of International Society
Daughters of Utah Pioneers of _____ Camp.
Name of Camp

I say to each of you: "You are about to assume an important Office, and I charge you to study your duties contained in the *Constitution and Bylaws* of the Society and learn from your predecessor."

Will the Elected Officers of _____ Camp please listen
Name of Camp
as your Captain repeats the pledge.

The Elected Camp Officer's Pledge

The installing Officer shall read this statement and the Camp Captain will repeat, inserting her own name:

I _____ of the _____ Camp,
Name of Captain *Name of Camp*
International Society Daughters of Utah Pioneers, promise for myself and fellow Officers that to the best of our ability I will uphold the *Constitution and Bylaws* and promote the work of this Society with love, dignity, and honor."

The installing Officer Company, Camp Parliamentarian, or Company Board Member shall ask the Camp Elected Officers to stand and answer the following question while inserting the appropriate names.

"Do you Elected Officers of the _____ Camp promise
Name of Camp
to support _____ in this pledge? Raise your hands and
Name of Captain
say, 'I do.'"