

ISDUP Venmo Guidelines



Venmo payments coming from a DUP company account to ISDUP **must be** connected to a **dedicated** DUP company bank account, not a personal account. (A dedicated DUP company Venmo account requires a dedicated cell phone number not associated with another Venmo account.)

Payments may be sent through Venmo to **ISDUP Treasurer**. For payment the following **must be** included in the Venmo Payment Notes.

1. **Member-at-Large Dues:** name of individual and membership number of who the payment is for including the DUP year for which it applies (i.e. 2021-2022). If any contact information needs to be updated, mail (ISDUP, att. Membership, 300 N Main, Salt Lake City, UT 84103) or email (membership@isdup.org) the actual paper form to the membership chairman.
2. **Annual Company Dues/Fees:** name of the company that is submitting the dues as well as the sender's name and address and the name of a second person who is authorized to sign checks and has approved the transaction. The amount remitted must equal the amount shown as being due on the company Membership Dues Summary Sheet and that form must still be submitted to the Membership Department at ISDUP clearly indicating on the form that the required payment has been made via Venmo. Payments from individual members within the company will not be accepted.
3. **Late Dues/Fees:** name and membership number of person for whom the payment is for as well as their camp and company and including the DUP year for which it applies (i.e. 2021-2022).
4. **Membership Application Fees:** name and address of the individual for whom the payment is for. A note should be attached to application indicating the payment has been sent via Venmo.
5. **Memorial Donations:** name of individual and membership number in whose name the donation is being made as well as the individual's name and address or the camp or company and contact person's name and address of the group making the contribution. Also include contact information of the deceased woman's family so a notification can be sent to them of the donation in their loved one's name.
6. **Payment for Histories and Photos:** name and contact information of the person requesting the histories or the photos as well as the name(s) of the history/photo or histories/photos being requested.
7. **Application Fee for Days of '47 Royalty Pageant Contestants:** name of the person who is a contestant.
8. **General Donations:** name and address of the person making the donation and specification if it is a contribution to the general donation fund or to a specific project.

Venmo **will not** be accepted payment for online store purchases. These items may be paid for through Paypal or Shopify.