

International Election Policy and Procedures

Adopted by International Executive Board January 6, 2025.



These policies and procedures are to be used when conducting International Elections, replacing any other previous International Election policies or procedures.

International Elected Officers will be chosen by majority vote at the Camp level. There will be no nominations from the floor at the International Convention and therefore no delegates. Election results will be announced at the International Convention; installation to follow.

International Elections – Constitution and Bylaws

Article III – The International Board

Section 1: International Officers

- A. The elected officers of ISDUP shall be active registered Members of the International Organization and shall consist of President, First, Second, Third, Fourth, and Fifth Vice-Presidents, Secretary, Treasurer, Registrar, and Historian.
- B. The elected officers of ISDUP shall constitute the International Executive Board.

Section 8: International Elections and Terms of Office

- A. Officers of the Organization who constitute the International Executive Board shall be elected by a biennial International Election during odd-numbered years.
- B. The International Election shall be conducted by the International Board adhering to approved policy and under the direction of the International Parliamentarian.
- C. Members of the International Nomination Committee and the International Election Committee shall be appointed by the International President with the approval of the International Executive Board.
 1. The International Nomination Committee and the International Election Committee shall consist of five members of the International Board, with at least one and not more than two members of the International Executive Board.
 2. The International Nomination Committee and the International Election Committee may be the same.
 3. The International Parliamentarian may not serve as a member of the International Nomination Committee or the International Election Committee.
- D. Elected International Officers shall serve for a term of two years and shall be eligible for reelection not to exceed five consecutive terms. Elected International Officers shall be installed by the International Parliamentarian.
- E. If in an election year an emergency prevails or a disaster occurs in nation, state, or county preventing an International Election, all International Officers shall remain in office until the next regular election year.

Definitions

1. **Election:** International Elections occur every two years during odd-numbered years. The election cycle begins January 1 and ends June 30. Results are announced as part of the International Convention meeting held in June.
2. **Participants:** Members whose current dues are paid may vote or hold an elected office. Associates may not vote or hold an elected office.
3. **Officers:** International Officers to be elected are President, First, Second, Third, Fourth, and Fifth Vice-Presidents, Secretary, Treasurer, Registrar, and Historian. Appointed International Officers are selected by the International President with approval of the International Executive Board as needed. Bios of each nominee are made available at ISDUP.org.
4. **Method of Election:**
 - The International Election is facilitated through email. The Election will be by a ballot provided by the International Election Committee sent to each Company President in January. One or more nominee names per office will appear on the ballot. Voting takes place during the March Camp meeting which offers all qualified Members an opportunity to vote.
 - The Company President forwards the ballot to Camp Captains in February.
 - The Camp Captain facilitates the election during the March Camp meeting verifying that only qualified Members have voted.
 - The Camp Captain reports the tallied vote count to the Company President in March.
 - The Company President tallies the ballot vote count for all Camps involved in the Company and then forwards the summary/results to the International Election Committee in April.
 - The International Election Committee receives the tallied ballots no later than April 30 and records tallied ballot results. Tallies are verified by an independent Teller.
 - The International Election Committee Chairman reports election results at the International Convention in June.
5. **Election Results:** The nominee receiving a majority of affirmative votes cast for any office shall be elected. If there is only one person listed on the ballot for a specific office, they will be elected by acclamation. The International Election Committee Chairman will announce the election results representing all participating Companies as part of the International Convention in June.
6. **Installation:** The installation of newly elected International Officers takes place as part of the International Convention or by June 30, date determined by the International President. Installation occurs following every election cycle even if the same officers are re-elected. The International Parliamentarian installs elected officers. The installation script is found in the *Constitution and Bylaws*.
7. **Terms of Office:** The term of office begins with installation and ends two years thereafter. The Officers may then be eligible for re-election, but not to exceed five consecutive terms (ten years in the same office). Vacancies shall not be filled by individuals who have reached their maximum time served in that position during the preceding period.
8. **The International Parliamentarian** is an advisor and not a member of the International Nomination Committee nor the International Election Committee.

International Election Procedure and Instructions

January – International to Company

- **The International President** appoints a five-member International Nomination Committee and a five-member International Election Committee with the approval of the International Executive Board. The chairmen of these Committees are selected from among the chosen Committee members by the International President with approval of the International Executive Board. The International Nomination and the International Election Committees may be the same.
- **The International Nomination Committee:**
 - a. Nominates one or more Members for each elected office.
 - b. Contacts proposed nominees and invites them in private to accept the nomination.
 - c. Prepares a list of and submits nominees to the International Election Committee by January 15.
- **The International Election Committee:**
 - a. Prepares a ballot with information provided by the International Nomination Committee.
 - b. Distributes the ballot and instructions to each Company President through email by January 31.
 - c. Provides bios of each nominee that are posted at ISDUP.org.

February – Company to Camp

- **The Company President:**
 - a. Distributes the ballot to each Camp Captain by February 15 to facilitate Camp Members voting during the March Camp meeting.

March – Camp to Company

- **The Camp Captain:**
 - a. Provides the opportunity to vote by distributing a ballot to each Member during the March Camp meeting.
 - b. Ensures that only qualified Members participate in voting. Note: Refer to the January 2025 Camp Roster to verify if this year's dues have been paid.
 - c. Tallies the Camp votes onto one ballot.
 - d. Forwards the tallied ballot to the Company President by March 31.

April – Company to International

- **The Company President:**
 - a. Tallies the Company's votes and prepares a tallied ballot.
 - b. Submits through email the tallied ballot to the International Election Committee by April 30.
 - c. **Ballots will not be counted by the International Election Committee if received after April 30.**

May – International

- **The International Election Committee:**
 - a. Receives the tallied ballots no later than April 30.
 - b. Records tallied ballot results as received from each Company.
 - c. An independent Teller verifies ballot results by May 15.
 - d. Reports the verified election results to the International Parliamentarian by May 31.

June – International Election Results

- **The International Election Committee Chairman:**
 - a. Reports the election results during the International Convention.

International Election Ballot Sample

The International Election Committee prepares a ballot listing all nominees. The ballot sample below is representative of the ballot distributed from the International Election Committee to the Company President and on to Camp Captains prior to the March Camp meeting where voting takes place.

International Election Ballot		Check one:	
Distribute to each Member, read, and vote on at March Camp Meetings.		Yes	No
International Elected Office	Nominee Name	Vote	Vote
President	1. 2. 3.		
1 st Vice-President	1. 2. 3.		
2 nd Vice-President	1. 2. 3.		
3 rd Vice-President	1. 2. 3.		
4 th Vice-President	1. 2. 3.		
5 th Vice-President	1. 2. 3.		
Secretary	1. 2. 3.		
Treasurer	1. 2. 3.		
Registrar	1. 2. 3.		
Historian	1. 2. 3.		